

# CREDIT APPLICATION PACK

Use this pack to apply for credit facilities with Ashtead Plant Hire Co. Ltd, instruct your Bank or Building Society to pay by Direct Debit or to obtain A-Guard Insurance. Simply complete and return the relevant sections of the forms enclosed.



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**ASTRA**  
ATTACHMENT SOLUTIONS

**GB ACCESS**  
HOIST HIRE SPECIALISTS



**opti-cal**  
surveyequipment.com

**Plantfinder**



**Company Information** (Photo ID may be required if requested by Ashtead Plant Hire Co. Ltd or if individual or guarantor supplied)

Business Type (Please circle):      Limited Company      Partnership      Individual      Date of Incorporation:      \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Please supply company letterhead      (for Limited Companies only)

Customer Name (Individual or Company):      Company Reg. No.:

Trading as (If different):

Registered Address: (Please supply Letterhead/Utility Bill)      Post Code:

Address for Accounts (If different from above):      Post Code:

UK Landline Telephone number:      UK Mobile No:      E-mail (required):

**Principal Directors / Proprietors**

(Please include home address. Photocopy of ID will be required e.g. Driving Licence/UK Passport for non-limited applications only)

Name:      DOB:      \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Home Address:      ID Required:      Y      N

Type:      Driving Licence      Passport

Post Code:

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Name:      DOB:      \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Home Address:      ID Required:      Y      N

Type:      Driving Licence      Passport

Post Code:

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Name:      DOB:      \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Home Address:      ID Required:      Y      N

Type:      Driving Licence      Passport

Post Code:

**Trade References**

**Trade Reference 1**

Company Name:      Company Reg. No.:

Trading as (If different):

Registered Address:      Post Code:

UK Landline Telephone number:      UK Mobile No:      E-mail:

**Trade Reference 2**

Company Name:      Company Reg. No.:

Trading as (If different):

Registered Address:      Post Code:

UK Landline Telephone number:      UK Mobile No:      E-mail:

We are committed to compliance with the General Data Protection Regulation. As we are collecting personal identifiable information (driving licence, etc.) the details you provide in this application pack will only be used to administer your account. Please be assured we will treat your information with the utmost care and will never sell it to other companies for marketing purposes. We do communicate on a regular basis by email with users who subscribe to our services, and we may also communicate by phone to resolve customer complaints or investigate suspicious transactions. We may use your email address to confirm your opening of an account, to send you notice of payments, to send you information about changes to our products and services, and to send notices and other disclosures as required by law. Generally, users cannot opt out of these communications, which are not marketing-related but merely required for the relevant business relationship.

With regard to marketing-related types of communication (e.g. emails and phone calls), Ashtead Plant Hire Co Ltd & Divisions will where legally required only provide you with such information we feel you will have a legitimate interest in or have opted in to receive. You will have the opportunity to opt out if you do not want to receive further marketing-related types of communication from us. You can opt out of these at any time by emailing [marketing@aplant.com](mailto:marketing@aplant.com).

## Your Bank Details

Bank/Building Society: .....

Registered Address: .....

Post Code: .....

UK Landline Telephone number: ..... Fax: ..... E-mail: .....

Name(s) of Account Holder(s)

Bank/Building Society Account Number:  Branch Sort Code:

## Paperless Billing

Our preferred method of sending invoices and statements is via our Paperless Billing System. You will be automatically registered to this service; it's greener, quicker and easier.

Please provide the following details:

E-mail Address for Invoices: .....

Person Responsible for Payment of Invoices: ..... Tel: .....

If you would still like to receive your invoices through the post please tick here  Purchase Order Number Required? (Please select): Y N

Please note we cannot be held responsible if purchase orders are not used or are fraudulently used

## Ways To Pay

Our bank details are: SORT CODE **30-00-02** ACCOUNT NUMBER **00272472** BANK NAME **LLOYDS BANK**

**BACS / CHAPS** - Send your remittance advice to us at the following e-mail address: **remittance@aplant.com**

**Direct Debit** - Please complete and return the attached Direct Debit form on the reverse of this pack.

**Credit / Debit Card** - Please contact Credit Services on **01925 281110** if you would like to pay by card.



**Cheque** - Please make cheques payable to Ashtead Plant Hire Co. Ltd. Postal address for cheques: Ashtead Plant Hire Co. Ltd, PO Box 119, Warrington WA3 6YT

(When making a payment, please include your Customer Account Number in the reference)

## Insurance Cover for Loss or Damage to Rental Equipment

Do you have an insurance policy covering Hired-in Plant? (Please tick):

- Yes - Please attach a copy of your Hired-in Plant insurance cover note.
- No - I / We have no Hired-in insurance cover. On this basis, all costs for Damage / Loss / Theft to hired equipment will be paid directly by the customer.
- We would like to apply for A-Guard Insurance and will sign and return the enclosed form accordingly.

## TERMS AGREEMENT

For Credit Facilities with Ashtead Plant Hire Co. Ltd. I confirm that this information is true and complete and I have the authority to open this account. I agree to be bound by Ashtead Plant Hire Co. Limited Terms and Conditions which, together with the information set out in this application, form the agreement between us ("the Agreement"). The Agreement constitutes the entire agreement between us and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between us, whether written or oral, relating to its subject matter. I agree that in entering into this agreement I do not rely on and shall have no remedies in respect of any statement, representation, assurance, or warranty (whether made innocently or negligently) that is not set out in the Agreement. We may from time to time, undertake certain checks on you by consulting a licensed credit reference agency, trade references or bankers references for the purpose of establishing your credit worthiness, debt recovery or fraud prevention. The agency may record the search. You hereby give express consent for us to carry out such searches. No further notification will be given to you by us when we undertake such a search and we may do so at any time.

Ashtead Plant Hire Co. Ltd may impose a credit limit on your account for its own internal credit monitoring purposes. Your liability is not in any way affected by or capped at the credit limit. Ashtead may in its absolute discretion at any time and without notice (i) increase or decrease any credit limit and/or (ii) refuse to supply any further plant or equipment once the credit limit has been reached or for any reason or for no reason at all.

Signed: ..... Print Name: .....

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Position: .....

**Note: Please see the Downloads section of [www.aplant.com](http://www.aplant.com) for Ashtead Plant Hire Co. Ltd Terms & Conditions of Hire.**

**The following section may need to be completed for recently incorporated businesses or at the discretion of Ashtead Plant Hire Co. Ltd.**

**Please refer all enquiries to the Credit Services Department.**

**DEED OF GUARANTEE**

The Deed of Guarantee is made by the undersigned of the address below. Where goods and/or services are to be supplied by Ashtead Plant Hire Co. Ltd and the undersigned has agreed to provide this Guarantee in relation to monies payable in respect of these goods/services.

Now this deed witnesses as follows:

1. The Guarantor unconditionally and without limitation undertakes that in the event of the Customer failing to make payment of all sums due at the date of this Guarantee and falling due in the future in respect of goods and/or services supplied then the Guarantor will make payment of the sums due.
2. The Guarantor hereby acknowledges that liability under this deed shall continue irrespective of any liquidation, administration, dissolution or change of name, composition or constitution of the customer and shall not be affected in any way by Ashtead Plant Hire Co. Ltd granting any indulgence or making any concessions to the Customer.
3. Ashtead Plant Hire Co. Ltd will not be bound to first make any demand on or enforce any rights against the Customer before requiring payment by the Guarantor of the sums due under this guarantee.
4. This Deed shall be governed by and construed in accordance with English law. Any proceedings relating to any dispute or claim arising out of or in connection with this Deed instituted against the Guarantor by Ashtead Plant Hire Co. Ltd shall be brought in the courts of the Guarantor's country of domicile, and any such proceedings against Ashtead Plant Hire Co. Ltd by the Guarantor shall be brought in the courts of England.
5. This is a Deed and has been executed by the parties to it as a Deed.
6. The Guarantor must have the financial means to guarantee all required payments and not just outstanding hire charges.
7. This Deed constitutes the entire agreement between the parties and supersedes and extinguishes all previous agreements, promises, assurances, warranties, representations and understandings between them, whether written or oral, relating to its subject matter. Each party acknowledges that in entering into this Deed it does not rely on, and shall have no remedies in respect of, any statement, representation, assurance or warranty (whether made innocently or negligently) that is not set out in this Deed.

We strongly advise that you seek independent legal advice before signing this document.

Company Name:

Company Registration Number:

Guarantor's Signature: .....

Print Guarantor's Name: .....

Address of Guarantor: .....

.....

Post Code: .....

Name of A-Plant Witness: .....

A-Plant Witness Signature: .....

Service Centre Address of A-Plant Witness: .....

.....

Post Code: .....

Please provide photocopy of ID e.g. Driving Licence/UK Passport (copy will be required).

The A-Plant representative named above will forward the completed application documents and photocopies of ID to the contact details below.

By e-mail to [newaccounts@aplant.com](mailto:newaccounts@aplant.com)

Or by post to: **Credit Services Department, Ashtead Plant Hire Co. Ltd,  
102 Dalton Avenue, Birchwood Park, Warrington WA3 6YE**

**For Office Use Only:** (To be completed by the A-Plant representative named above who has personally met the applicant)

Originating SC No/Sales Territory Code: ..... SC Manager/Sales Person's Name: .....

SC Manager/Sales Person's Signature: .....

**FOR A-PLANT USE ONLY**

**New Account Checklist**

Please use this list to check that all of the correct documents have been provided. Failure to provide all necessary documentation will result in a delay in opening the account, or the application being declined.

**Limited Companies**

- Fully completed new account form signed by a company director
  - Copy of company letterhead or recent utility bill
  - Two trade references
  - Bank account details
  - Remember! - Have You Completed the 'For Office Use Only' Section?**
- 

**Non Limited Businesses**

- Fully completed new account form signed by partner/owner
  - Copy of photographic ID for all partners/owners
  - Remember – Keep A Copy Of ID At The Service Centre**
  - Two trade references
  - Bank account details
- 

**Deed Of Guarantee**

- Make sure the company details are completed
- Copy of photographic ID for guarantor
- Remember – Keep A Copy Of ID At The Service Centre**
- Have you witnessed the guarantee being completed?

# Make Your Payments by Direct Debit

Making payments by Direct Debit can make the payment process quicker and more efficient for you. If you would like to make your payments by Direct Debit, simply complete the details below, detach this page and return, either by e-mail to [newaccounts@aplant.com](mailto:newaccounts@aplant.com), by fax to **0845 508 7495** or by post.

Alternatively, call our Credit Services department on **01925 281110**.



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form using a ball point pen and send it to:

Ashtead Plant Hire Company Limited  
102 Dalton Avenue, Birchwood Park, Warrington WA3 6YE

Service User Number:

Name(s) of Account Holder(s):

Bank/Building Society Account Number:

Branch Sort Code (from the right hand corner of your cheque):

Name and full postal address of your Bank or Building Society:

To: The Manager Bank/Building Society:

Address: Postcode:

Reference Number (for official use only):

## Instruction to your Bank or Building Society to pay by Direct Debit

Please pay FCC re Ashtead Plant Hire Co. Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with FCC re Ashtead Plant Hire Co. Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s): .....

Date: .....

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained by the Payer.

### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit FCC re Ashtead Plant Hire Company Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request FCC re Ashtead Plant Hire Company Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of request.
- If an error is made in the payment of your Direct Debit, by FCC re Ashtead Plant Hire Company Ltd or your Bank or Building Society you are entitled to a full and immediate refund of the amount paid from your bank or building society - If you receive a refund you are not entitled to, you must pay it back when FCC re Ashtead Plant Hire Company asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.





To help you avoid the inconvenience and potential logistical problems associated with sourcing equipment insurance from a third party provider covering loss or damage, we offer A-Guard Insurance. For further details, please see below or visit our website at [www.aplant.com](http://www.aplant.com)

## A-GUARD INSURANCE

### What is Covered?

On payment of the appropriate premium, A-Guard Hired Plant Insurance covers the hirer's responsibility for items on hire from A-Plant under their Terms and General Conditions for the Hiring of Plant:

- For loss or damage anywhere in the UK (including whilst in transit)
- Up to £100,000 for any one incident with no single item limit
- For replacement as new up to 24 months old
- Including the cost of removing debris and certain other specified emergency costs incurred with insurers' approval

### What is Not Covered?

The principal policy exclusions are:

- The policy excess

CLAIM VALUE		EXCESS
Up to £500	-	£25
£501 - £1000	-	£50
£1001 - £2000	-	£75
£2001 - £2500	-	£100
£2501 - £5000	-	£250
£5001 and over	-	£500

**BUT - no excess applies for claims involving theft of Plant fitted with an activated tracker**

- Please note that Leada Acrow equipment and certain items available from PSS Hire which are used or associated with being used underground are excluded from A-Guard cover. Please ask for details
- Continuing hire charges and any loss which happens as an indirect result of an event for which you are insured
- Loss or damage whilst hired items are in or on a vehicle unless:
  - All doors are locked and windows/openings are securely fastened whilst the vehicle is unattended
  - Items are securely mounted or fixed to the vehicle or kept in a suitable container whilst in transit
- Unexplained losses (there must be an identifiable incident such as theft, fire, flood, etc.)
- Loss or damage to:
  - Tyres as a result of road or site punctures, cuts or bursts, cutting edges (other than diamond cutting wheels), tools, trailing cables, fixing pipes or safety or protective devices due to their operation. However, loss or damage to such items may be covered if forming part of a claim involving Plant to which such items are attached

- Mechanically propelled vehicles, unless unlicensed or primarily designed as a tool of trade, motor cycles or quad-bikes
- Loss or damage due to:
  - Intentional act, wilful omission, neglect or failure to take reasonable precautions to prevent loss or damage
  - Wear and tear, breakdown or inevitable damage
  - Cleaning, maintenance or treatment
  - Use underground, underwater or offshore
  - Use of two or more items of Plant in a single lifting operation
  - War, terrorism, riot in Northern Ireland or nuclear incidents

### Best Practice Security Requirements

If hired items are left unattended overnight or at weekends:

- Mobile items (on wheels, tracks or self propelled) should be:
  - Immobilised by fitting and setting of a recognised locking device or factory installed engine immobiliser system **or**
  - Secured within a locked building compound or yard which must have enclosed perimeter walls or fencing and pad locked points of entry
- Machine attachments, power tools, hand tools and manually powered implements should be secured:
  - Within a locked building **or**
  - Within a secure compound or unit receptacle which should be within a secure compound or yard **or**
  - If in or on a vehicle, it shall be parked in a secure or attended garage or yard

### In the Event of Loss or Damage

- The hirer must immediately notify the:
  - A-Plant hiring depot and advise the date and time of loss, details of the circumstances and details of any other parties involved
  - Police following theft, malicious damage or riot, within 7 days. A crime number must be obtained
- The hirer must retain and protect any damaged item for examination by the Insurer or their representatives, if required
- The Insurer will settle the claim directly with A-Plant. The hirer is responsible for the policy excess or other excluded costs for loss or damage

To apply A-Guard to your hire contracts, please complete and return the A-Guard form overleaf.

Please return your completed form to us:

By e-mail to [newaccounts@aplant.com](mailto:newaccounts@aplant.com)

Or by post to: Credit Services Department, Ashtead Plant Hire Co. Ltd,  
102 Dalton Avenue, Birchwood Park, Warrington WA3 6YE

**I have reviewed the Customer Summary of Cover for A-Guard and fully understand the scheme.**

Please apply the A-Guard Insurance Scheme to all hire contracts raised on this account.

Customer Name: .....

Account No: .....

Effective Date: .....

**Photographic ID is required for all A-Guard applications.  
(For Limited companies, photographic ID must be provided by a registered Director).**

**To Be Signed By A Registered Director or Business Owner (for non Ltd Businesses)**

Print: .....

Signature: .....

Job Title: .....

Date: .....

